
**REPORT OF THE DIRECTOR OF GOVERNANCE AND LEGAL SERVICES
AND MONITORING OFFICER**

CARDIFF UNDERTAKING

Reason for this Report

1. To request Members to publicly affirm their commitment to the Cardiff Undertaking.

Background

2. The Council's ethical code is comprised of the Members Code of Conduct reinforced by the Cardiff Undertaking and the Cardiff Undertaking, both of which are incorporated within the Council's Constitution (Part 5).
3. The statutory framework for the conduct of Members is set under Part 3 of the Local Government Act 2000. Under powers granted in the Act, Senedd Cymru has made an order specifying principles governing the conduct of Members ('the Principles of Conduct' SI 2001/2276); and issued a model code regarding the conduct expected of Members, reflecting the Principles of Conduct. The model statutory code has been adopted by Cardiff Council, with a minor variation to incorporate a Members' Social Media Code of Principles, and is enshrined, as the Members' Code of Conduct, within the Council's Constitution. Members must comply with the duties set out in the Members' Code of Conduct. Sanctions may be imposed on any Member found to be in breach of the Code.
4. The Cardiff Undertaking was adopted by the Council in 2004, on the recommendations of a Corporate Governance Commission. It provides an opportunity for Members to publicly commit to using their term of office to work for the Council, the City and its citizens, and to commit to the standards of conduct expected by the Council, and has been amended from time to time.
5. The Constitution, Article 2.4, provides that: 'Each Councillor will, at each Annual Council meeting, give the Cardiff Undertaking to publicly demonstrate their commitment with all other Councillors to upholding the highest standards of conduct and to serving the interests of the Council, Cardiff, its citizens and those to whom the Council owes a duty.'

Issues

6. A copy of the Cardiff Undertaking is attached as **Appendix A**.
7. Under the Council Meeting Procedure Rules, Rule 2(b)(vi), all Members are asked to publicly affirm their commitment to the Cardiff Undertaking at Annual Council each year.

Legal Implications

8. Relevant legal implications are set out in the body of the report.

Financial Implications

9. There are no direct financial implications arising from this report. Some associated cost with the provision of Member Development activities may be incurred to support the Code of Conduct which will be met from the existing Member Development budget.

Recommendation:

10. Council is recommended to request all Members to publicly re-affirm their commitment to complying with the Cardiff Undertaking.

DAVINA FIORE
DIRECTOR OF GOVERNANCE AND LEGAL SERVICES AND MONITORING OFFICER
20 May 2022

APPENDICES

Appendix A Cardiff Undertaking (Bilingual) 2022

Background papers

Council report 'Cardiff Undertaking' [Age. Item 7 - Cardiff Undertaking Cover Report.pdf \(moderngov.co.uk\)](#) 27 May 2021